

SAC / SoM Application to Be a Help Desk Tutor

This application form is for students (undergrad or grad) who would like to serve as tutors through the SAC / SoM tutoring program, specifically those wishing to work the "Help Desk". This program is designed to provide free meteorology tutoring to meteorology students. Help Desk tutors do not have to work students homework for them (in fact, this is contrary to the Help Desk mission). Additionally, Help Desk tutors do not have to provide assistance in non-meteorology coursework; however, if the Help Desk is not busy it is left to the individual tutor to decide if he or she wishes to help with the non-meteorology coursework.

Completion of this form does not guarantee that you will be chosen as a Help Desk Tutor.

1. Name: _____
2. Last 4 digits of your OU ID number: _____
3. Student status (grad or undergrad?): _____
4. Please provide your contact information. This information will **NOT** be made publicly available. This information will be used by the SAC Chairperson so he or she can contact you. Please include your email address and a phone number.
5. Please list the times you are available to work the Help Desk
6. Sign and date this form. Your signature indicates that the information you have given is complete and accurate. Additionally, your signature indicates that you have read and agree to abide by the Tutor / Student Agreement (Code of Conduct) provided on the SAC website (<http://weather.ou.edu/~sac/tutor/conduct.php>).

name

date

7. **Please return a completed application and your unofficial undergraduate and / or graduate transcript to the SoM main office, located at NWC 5900. Your application will not be processed until receipt of your transcript (unofficial will suffice).**